

**FACULTY SENATE MINUTES  
SAM HOUSTON STATE UNIVERSITY  
October 8, 2009**

**Members Present**

Chad Hargrave, Renee James, Sheryl Murphy-Manley, Paul Loeffler, Brian Loft, William Jasper, Hee-Jong Joo, Gerald Kohers, Leonard Breen, Melinda Miller, Mack Hines, Donna Desforges, Tracy Steele, Andrew Lopenzina, Darci Hill, Erin Cassidy

**Members Absent**

Deborah Hatton, Jeff Crane, Rebecca Bustamante, Mark Frank, Donald Bumpass, Carl Brewer, Ling Ren, Brian Oetiker, Emmette Jackson

**Call to Order**

Chair Loeffler called the meeting to order at 3:33pm.

**Approval of Minutes**

The minutes of the September 24, 2009 meeting were approved with changes.

**Special Guests**

No special guest this meeting. The executive committee agreed to try and limit special guests to every other meeting; however, exceptions can be made.

**Chair's Report**

Chair Loeffler and Chair-elect Frank had an informational meeting with Provost Payne on September 28, 2009. Topics of discussion included:

The process of selecting the recipients of the three University Awards (Teaching, Research, and Service)

Regarding H1N1, the



Objectives to meet this goal: Find other schools that use IDEA; find document from IDEA company that states how results should be used.

Look at how well H&SS's peer review worked as a means of determining teaching effectiveness.

- 2) What process was followed in this year's distribution of market adjustment, by College and within each College?
- 3) Goal: Look at faculty parking issues. (Moved to University Affairs)

Objectives to meet this goal: Compare number of faculty & staff personnel to number of faculty/staff parking spots; find out plan for faculty/staff parking in newly released 10-year master plan (supposedly, 3 parking garages are to be built !?!)

- 4) Examine the process of awarding the three university wide faculty awards (Teaching, Research, and Service) each year.

### **University Affairs**

Objectives:

1. Address the university parking situation and come up with suggestions for improvement.
2. Address the Barnes & Noble Bookstore issues and concerns that have been expressed by faculty. Perhaps invite them to meet with the Senate.
3. Discuss the safety issues involving street crossings and look at possible solutions.
4. Address faculty's concerns regarding Aramark's catering services and quality of food.
5. Address the issue of smoking close to buildings and come up with a suggestion for a solution.
6. Address apparent problems with the Financial Aid Office.

### **Academic Affairs**

Investigate the possibilities of creating a university-wide math tutoring center.

“First, the background: In many classes, basic math skills are a necessity. Tragically, many students don't have those skills, despite having passed developmental math. If we attempt to refer them to our current Math Lab in Farrington, they are told essentially that if they aren't seeking help in a specific MATH T(A)-2(cad)-12(T(A28 0(m)34(pt)--7( t)-42(he)-36)-36(t)-42( ha)-36(ve)-16(o6)-36()4( up

- 1) Creation of a survey of faculty to determine the demand for a math tutoring center. Bill Jasper and Hee-Jong Joo have completed a draft of this, which I've attached for your comments and suggestions;
- 2) Determination of possible funding sources for the staffing of the center (Darci Hill is working on this);
- 3) Finding out whether OTHER universities have such a center sponsored by the university itself, not just by the math department (Mack Hines is working on this);
- 4) Formulation of a letter to the administration outlining the need for and benefits from a math tutoring center.” This letter will depend on the findings from steps 1 – 3.

Submitted by C. Renee James, chair of Academic Affairs subcommittee.

The amount of faculty involvement in planning online degree programs was assigned to Academic Affairs.

**Committee on Committees**

Due to time constraints, the Committee on Committees will report at the next meeting.

**Senate adjourned at 5:00pm**

Respectfully Submitted,

Gerald Kohers, Faculty Senator