

## **Faculty Senate Minutes**

**February 9, 2005**

**Senators Present:** Jim Carter; Stacey Edmonson; Mark Frank; Mary Gutermuth; Marsha Harman; Deborah Hatton; David Henderson; Lady Jane Hickey; Joan Hudson; Gerald Kohers; Tom Kordinak; Paul Loeffler; Bill Lutterschmidt; Holly Miller; Philip Morris; Valerie Muehsam; Christopher White; Patricia Williams.

**Senators Absent:** David Bailey (professional conflict); Christopher Baldwin (professional conflict); Steven Cuvelier (professional conflict); Peggy DeMers (professional conflict); Jim DeShaw (professional conflict); Joe Kirk (professional conflict); Debra price (professional conflict); Gary Smith (professional conflict).

Chair Harman called the meeting to order at 3:30 p.m.

Chair Kohers reported from the Committee on Committees that the Committee Preference Forms would be sent to the F

current problem with the timely reporting of grades. However, the Senate agreed that students should receive feedback on grades within a reasonable time and that faculty should continually examine their policies regarding grading feedback to ensure that they are making every effort to provide students with appropriate and timely feedback. The Senate also determined that this is not a current problem and that there is no need for further attention to this matter at this point in time.

Chair Harman also reported that a revised Faculty Grievance Policy was passed by APC on Feb. 2, 2005. Chair Harman note Poli,

Senators recommended that Faculty receive the IDEA forms within a time frame that allows reasonable flexibility for the faculty to provide them to students in an appropriate relationship to other activities in a course, i.e. tests, finals, class reports, presentations etc.

Senators also recommended that procedures at the departmental level be formalized so that each faculty member and each departmental Chair and Secretary can have an adequate record of when IDEA forms are administered and received back into the departmental office. There should also be a more formalized process for faculty to determine the essential and important objectives of the course so that an accurate student evaluation for each course can be provided to faculty.

Chair Harman reported that the search for a new Dean of the College of Humanities and Social Sciences will be continued through next year and that Interim Dean Thibodeaux will more than likely continue as acting Dean during the continued search process.

Committee on Committees Chair Kohers offered five nominations for the parking Appeals Committee and all nominations were accepted to be sent to the President.

Senator Kohers suggested that it may be time for the University to review the current and longstanding promotion stipend amounts.

Senator Edmonson noted the need for faculty to be aware of the recent number of property thefts taking place across campus and for faculty to be particularly alert and careful in helping to protect University property.

The Faculty Senate adjourned at 4:55 p.m. for a reception with Administrators sponsored by the Faculty Senate to celebrate the cooperative work on the new FES and Grievance policies.

Respectfully Submitted

Jim Carter