

IACUC







The deadline for all Annual Review Forms will be **September 30** of each year the Animal Use Protocol (AUP-Form C) is active. **NOTE:** there is one caveat: once a PI receives his/her initial approval, s/he will be required to submit the Annual Review Form **TWICE**; in **YEAR 3 after the initial approval and 2 Annual Reviews**, PIs are then required to submit a brand new protocol. **For example**, if a PI's initial approval to his/her IACUC research protocol was granted March 31, 2014, his/her 2 Annual Review forms would need to be submitted by September 30, 2014, & September 30, 2015; a new Animal Use Protocol (IACUC Form C AUP) would be required by March 31, 2016, (**the initial approval is good for three (3) years**—thus, in the aforementioned example, that initial approval period would be March 31, 2014 – March 31, 2017).

#### 11. ADDRESSING ANIMAL WELFARE CONCERNS

The SHSU IACUC has a mandate to evaluate concerns regarding the care and use of animals. Concerns may be raised by SHSU staff or employees, individuals in the community, or even members of the IACUC. Any person concerned about the manner of housing of animals, or the use of animals in teaching, research, and demonstrational/display activities has the opportunity to file a grievance with the IACUC. Grievances can be filed either through written response to IACUC Chair, Box 2448, SHSU, Huntsville, TX, 77341 or via telephone (936/294-4875). When filing a grievance, include the following information:

- a. A person(s) name and a method of contact (they will be informed of the outcome of the investigation).
- b. Time, date, and location of the alleged incidence you are reporting.
- c. If known, the name(s) of people involved with the alleged incident.
- d. A brief description of the alleged incident.

Note: Any alleged incident must be referred to this Committee within three (3) working days of the incident.

*The identity of a person or persons making a grievance is kept strictly confidential within the IACUC.*

