

***Staff Council Meeting Minutes
Sam Houston State University
September 13, 2017***

I. Call To Order

Melissa Fadler called the meeting to order at 1:30 pm

II. Reading/Approval of Minutes

On August 15th, the August 9 meeting minutes were emailed to all Staff Council representatives by David Arriola. When asked if there were any changes that needed to be made, no changes were requested. A motion to approve June minutes was made by Natalie Payne and seconded by Pam Laughlin. All members were in favor and none opposed. Minutes approved.

III. Treasurers Report -Rhonda Reddoch

Rhonda Reddoch submitted the following balances:

E-board: \$830.00

Friends of Staff Council: \$2,170.47

Professional Development: \$6,000.00

Staff Development: \$370.00

Nomination and Elections: \$50.00

Special Events: \$5,193.11

News and Networking: \$150.00

Staff Affairs: \$0.00

IV. Chairs Reports -Melissa Fadler

Melissa welcomed newly elected members Mikal Terry, Stephen Wong9 (on245 T6(onCeb6 with the Vice President of Student Affairs, Mr. Frank Parker, to return to discussion

President for her review. The Chair of Staff Council will no longer deliver reports directly to the President of the University, but will now report to the Vice President of Finance and Operations, Dr. Carlos Hernandez. Melissa will be meeting with Dr. Hernandez on Monday to update him on current projects and issues from Staff Council.

V. Committee Reports

News and Networking Meghan Burton

The News and Networking Committee is still working with Brian Blalock on the Staff Council photos that were taken during August's meeting. Due to an equipment malfunction, at least half of the photos were ruined. Brian is scheduled to do any corrupt pictures and take photos for those members in attendance last month on October 1st. Committee members are also working on a "Get to Know Your Staff Council Member" profile starting with the Board. Each week a different member from Staff Council will be featured on the Staff Council website and social media to highlight who they represent and list a few fun facts. There will be no Spotlight on Staff this week. Meghan Burton will send out reminders to members next week to members who can attend.

Nominations and Election Pam Laughlin

Pam welcomed three newly elected members to Staff Council. Currently the committee is working on updating and revising the bylaws during the course of the fall semester.

Campus Art Review Committee Derrick Alexander
No report.

Wellness Program Committee Donna Gilbert
No report.

Parking and Transportation Committee David Cummings and Justin Ball
No report.

Sustainability Committee Scott Dolezal and Kelly Arnold
No report.

VI. Old Business: Updates, Discussion, or Action

Staff Council Apparel Melissa Fadler

Shirts and jackets that have been purchased by members are shipping today. For those who missed the deadline orders will be retaken at the start of spring semester.

Energy Conservation Days Natalie Payne

The Staff Council survey results showed that many staff members across campus were concerned with the energy conservation days and staff holidays. Jennifer Alexander, on behalf of Staff Affairs, conducted research into energy conversation days and paid holidays in the Texas State University System. Each institution received 14 paid holidays but they are required to take 2 energy conservation days as opposed to the 1 for SHSU. The spreadsheet of staff holidays will be made available on the Staff Council website for Staff to view. Discussion was made to have our conservation days more clearly labeled on the Human Resources website as an unpaid holiday and addressed how brand new staff members will use hours for the conservation day. Pam Laughlin also addressed the complication that arise for staff members who have to work during Spring Break with no one to look after their children who will be out of school during that week.

VII. New Business: Updates, Discussion, or Action

Bearkat Family Photo Day: Melissa Fadler

The President has designated October 28th as our Bearkat Family Photo Day. More information will follow when Melissa meets with Mr. Frank Parker this Friday. Staff Council's role will be to provide logistical support for the event.

Banner 9 Update Natalie Payne

Natalie Payne gave a brief presentation over the changes to the MySam Portal. Starting soon MySam will be completely overhauled in design. The new system is

