

COBA LEADERSHIP TEAM MEETING MINUTES

Friday, November 11, 2011

Present: Leroy Ashorn, Doug Berg, Ed Blackburne, Gloria Buchanan, Kurt Jesswein, Philip Morris, Mitchell Muehsam, and Valerie Muehsam.

1. Approval of Minutes from September 30 minutes were approved.
2. AQ/PQ Standards Currently, faculty are required to produce four ICs and two peer reviewed journals in a five year period in order to maintain AQ status. After attending AACSB meeting this fall, Dean Muehsam found that most universities required their faculty to produce two peer reviewed journals in a five year period in order to maintain AQ status. In regards to PQ status, faculty members who are not PQ at time of POE, status can be attained with significant current work experience. The faculty members can maintain PQ status through a variety of venues to include, continuing work experience, publications, presentations. During the annual review process, we will ask the appropriate faculty members to provide justification for maintaining status.
3. Updates.
 - a. Posttenure Review. At the beginning of the fall semester, the Dean requested the faculty within each department to write a new

- a. Advising at TUC is scheduled for December^{8th}. Dr. Ashorn and Dr. Blackburne have volunteered to go.
- b. Updates to the undergraduate catalog for 2012¹² are due December^{14th}.
- c. The chairs need to send the department goals and objectives to Dean Muehsam so he can forward them to Dr. Hebert.